



RecSupply.com

The Commercial Pool Supply Specialists!™

Truck Freight Questionnaire

This form must be completed and returned in order to confirm the shipping address required for a truck freight shipment as well as to identify any additional delivery services that may be required.

Shipping Address Confirmation

RecSupply Order Number _____

Company Name _____

Contact Name _____ Phone _____

Street Address _____

City/State/ZIP Code _____

Does this address have a loading dock? ☐ Yes ☐ No

Optional Services Are Optional Services Required? ☐ Yes ☐ No (If yes, please select service(s) below.)

Optional services are not included in our Free Shipping offer. Check the box next to optional services you require.

☐ Lift Gate (\$50) ☐ Inside Delivery (*cost varies) ☐ Residential (\$100)

☐ Limited Access (\$50) ☐ Notifications (\$20)

Lift Gate - This is a platform that raises and lowers cargo from the truck. It is needed if you don't have a dock or forklift and the shipment is heavy or bulky.

Inside Delivery - This fee will typically be charged if the delivery agent is required to go inside your building or cross a threshold to deliver the shipment (for example, to move the cargo to a driveway or garage). *Cost varies by carrier and can be quoted if you know in advance that it will be required. Otherwise, Inside Delivery fees will usually be billed direct to you by the freight company if you agree to this service at the time of delivery. If the freight company charges us for this service, we will invoice you for the amount.

Residential - This fee applies to deliveries to residences or addresses in residential areas including, but not limited to, HOAs, condominiums and apartment buildings. Most residential deliveries will also require a Lift Gate.

Limited Access - Examples of limited access points include: construction sites, military bases/installations, prisons, schools, universities, churches, storage facilities, campgrounds, zoos, reservations, government facilities, hotels/motels or resorts, hospitals and commercial establishments not open to walk-in public during normal business hours.

Notifications - If you need to receive a call before delivery to schedule an appointment, the notification fee would apply. Required if you do not have a contact at the delivery site during regular business hours (Monday through Friday between 8:00 AM and 5:00 PM).

Affirmations

I agree to pay for any optional delivery services that may apply to my order, including those that I authorize at the time of delivery and those required by the freight carrier to deliver my order, whether or not they have been indicated above.

I understand that it is my responsibility to ensure that I or my agent inspects my order for damage upon receipt, opening cartons and viewing contents as necessary, while the driver is still present. If damage is found, I must either ask the driver to record the damage on the shipping record or I must refuse delivery. I understand that failure to do so may render my claim invalid.

Print Name _____

Signature _____ Date _____